



THE EXCELSIOR  
HONG KONG

**RESERVATION FORM**

*Asian ATMs Conference Accommodation Group (Between 14 and 16 July, 2009)  
Group Code: (3DP8WM)*

Guest Name : (Last) _____ (First) _____		Company Name : _____	
Mr / Mrs / Ms _____			
Arrival Date : _____	Departure Date : _____		
Arrival Flight / ETA : _____	Departure Flight / ETD : _____		
Telephone Number : _____	Facsimile Number : _____	E-mail : _____	
Room Type / Daily Room Rate (single / double occupancy) :		Room Preference (subject to availability):	
Superior Room (280 sq ft / 26 sq m)	HK\$1,600 (Tue - Thur)	<input type="checkbox"/>	<input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking
Superior Side Harbour View Room (323 sq ft / 30 sq m)	HK\$1,700 (Tue - Thur)	<input type="checkbox"/>	<input type="checkbox"/> King Bed <input type="checkbox"/> Twin Bed
Deluxe Harbour View Room (366 sq ft / 34 sq m)	HK\$1,900 (Tue - Thur)	<input type="checkbox"/>	<input type="checkbox"/> Others
<i>Rates are subject to 10% service charge and prevailing tax (subject to government regulations). Each room category carries a fixed inventory within the group block. Alternate room categories and the respective rate will be applied if the requested category is not available.</i>			
The above rates are inclusive of :-			
* Complimentary use The Excelsior Wellness Center (except message and spa treatments).			
* Daily newspaper of choice (subject to availability).			
Arrival Transfer : (Please refer to the attached airport map for details)	Hotel Shuttle (HK\$150 per person per trip / HK\$300 for roundtrip)	<input type="checkbox"/> One way	<input type="checkbox"/> Roundtrip
	Hotel Limousine (HK\$650 per car per trip / HK\$1,300 for roundtrip)	<input type="checkbox"/> One way	<input type="checkbox"/> Roundtrip
* Full charges will be levied in the event of "no show" or for a cancellation received less than 2 hours prior to reserved time.			
Credit Card Number for Reservation Guarantee : _____		Card Holder Name : _____	
<input type="checkbox"/> Amex <input type="checkbox"/> Visa <input type="checkbox"/> Master <input type="checkbox"/> Diners <input type="checkbox"/> Others ( _____ )		Expiry Date : _____	
Terms and Condition:-			
* All reservations must be guaranteed by credit card at the time of booking; otherwise, The Excelsior reserves the right to release non-guaranteed reservations.			
* Once guaranteed, a one night room charge will be posted to the credit card in case of no show, amendment or cancellation after <b>13 June, 2009</b>			
* Check-in time is 2pm and the check-out time is 12 noon. For an extension up to 6pm, 50% of the daily room rate will be charged. After 6pm, the full day room rate will be applied.			
I / We agree the above terms and condition and to guarantee this reservation by the credit card number provided above			
Accepted and Signed by (Name in Block Letter) _____		Signature : _____	
Reservation requested by : _____		Company : _____	
Telephone Number : _____	Facsimile Number : _____	E-mail : _____	
Please forward the above reservation before <b>13 June, 2009</b> to Ms Cheryl Wong, Reservations Department via facsimile on (852) 2837 6840 or e-mail : <a href="mailto:exhkg-reservations@mohg.com">exhkg-reservations@mohg.com</a> .			
Hotel Confirmation Number (For Hotel Use) :			
Hotel Confirmation Number : _____	Confirmed By : _____	Date : _____	

The Excelsior, Hong Kong  
281 Gloucester Road, Causeway Bay, Hong Kong  
Telephone (852) 2894 8888 Facsimile (852) 2895 6459  
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[E-mail - Room reservation: exhkg-reservations@mohg.com](mailto:exhkg-reservations@mohg.com)  
[www.excelsiorhongkong.com](http://www.excelsiorhongkong.com)  
Owned and managed by Mandarin Oriental Hotel Group